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| **Office use only** |
| Batch no |  |
| Date |  |
| Initials |  |

**Before submitting this form, please ensure:**

1. Each person has met the [Criteria](https://www.johnmuirtrust.org/award-criteria-and-levels) for their John Muir Award
2. Names are spelt correctly
3. You allow at least 2 weeks for us to process Certificates.

**Please email to** **info@johnmuiraward.org** in word document format

|  |  |
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| **Are you happy to receive your certificates via email only?** | Yes [ ]  No [ ]  |
| **Contact Person:** |  | **Address to send Certificates to:** |
| **Contact Phone No:** |  | Name / OrganisationAddress 1Address 2Address 3Postcode |
| **Contact Email:****(e-Certificates will be sent to this address)** |  |
| **Date Required:** | (dd/mm/yy) |

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| **This information will appear on Certificates** |
| **Lead Organisation:** |  |
| **1 other organisation:****(if applicable)** |  | **Month & Year Awarded:** | e.g. OCT-20 |

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| **Names of participants and leaders achieving Awards, and Award Level (Discovery, Explorer, Conserver):** |
| Name | Level(Discovery, Explorer, Conserver) | **Name** | Level(Discovery, Explorer, Conserver) |
| *First name, surname* |  | *First name, surname* |  |
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| **Would You Like a Provider Certificate?** (1 Certificate per Organisation per calendar year)  | Yes [ ]  No [ ]  |
| **Name of Organisation for Provider Certificate:** |  |

**Summary/Breakdown of Awards requested:**

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| --- | --- | --- | --- |
| **Level (Discovery, Explorer, Conserver)** | **Total Number** | **How many participants identify as:** | **Participant age ranges:** |
| **Male** | **Female** | **In another way** | **< 10** | **10-11** | **12-16** | **17-24** | **25+** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| If participants are of school age, please indicate how many receive free school meals (if known) |  |
|  |
| Ethnicity of individuals in your group:(categories set in line with UK Government guidelines) | White(English, Welsh, Scottish, Northern Irish or British, Irish, Gypsy or Irish Traveller, any other White background) | **Black, African, Caribbean or Black British**(African, Caribbean, any other Black, African or Caribbean background) | **Mixed or Multiple Ethnic:**(White & Black Caribbean, White & Black African, White & Asian or any other Mixed or Multiple ethnic background) | **Asian or Asian British****(**Indian, Pakistani, Bangladeshi, Chinese or any other Asian background) | OtherArab or any other ethnic group |
| Number of individuals: |  |  |  |  |  |
|  |
| **No. of non-English first language:** |  | No. of Gaelic speakers: |  | No. of Welsh speakers: |  |
|  |
| Do any participants consider themselves to have a disability or long term health problems? If so, how many and what type of disability? |
| Physical | Cognitive | Sensory | Social/Emotional | Other |
|  |  |  |  |  |

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| **We will use this information to wrap up your Award activity. Please complete as much as possible.** |
| Was the John Muir Award completed alongside other awards or accreditations?*(e.g. Duke of Edinburgh Award, Prince’s Trust)* |  |
| **Whilst completing the Award did you or your group work in partnership with other organisations?** *(e.g. National Parks, Wildlife Trusts)* |  |
| **What types of wild places have you/your participants Discovered?**(e.g. forest, mountain, park, beach, coach school grounds) |  |
| **What activities have you/the participants completed to meet the Conserve Challenge?***Please specify for example how many bags of litter was removed from nature, how many trees were planted, bird boxes created, paths built or cleared etc.**Don’t forget green travel, leave no trace, campaigning, learning about the countryside code etc.* |  |
| **What is the total number of hours your group spent on the Conserve Challenge?**(e.g. *y* number of people spent *z* hours = *x* total hours) |  |
| **What was the highlight of your John Muir Award experiences?***(Share your stories, quotes and examples)* |  |
| **Have you been sharing your experiences online or on social media?** *(Please add links, and tag using #JohnMuirAward)* |  |

We hope you’ve enjoyed completing your John Muir Award.  If you would like to support the Award and inspire more people to care for wild places, please make a donation to our [Wild Action Fund](https://www.johnmuirtrust.org/support-us/appeals/249-wild-action-fund). Every £1 donated will help keep the Award free and accessible for all.

To find out more about the vital work of the John Muir Trust visit [www.johnmuirtrust.org](http://www.johnmuirtrust.org)