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| --- | --- |
| **Office use only** | |
| Batch no |  |
| Date |  |
| Initials |  |

**Before submitting this form, please ensure:**

1. Each person has met the [Criteria](https://www.johnmuirtrust.org/award-criteria-and-levels) for their John Muir Award
2. Names are spelt correctly
3. You allow at least 2 weeks for us to process Certificates.

**Please email to** [**info@johnmuiraward.org**](mailto:info@johnmuiraward.org) in word document format

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| --- | --- | --- | --- |
| **Are you happy to receive your certificates via email only?** | | | Yes  No |
| **Contact Person:** |  | **Address to send Certificates to:** | |
| **Contact Phone No:** |  | Name / Organisation  Address 1  Address 2  Address 3  Postcode | |
| **Contact Email:**  **(e-Certificates will be sent to this address)** |  |
| **Date Required:** | (dd/mm/yy) |

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| **This information will appear on Certificates** | | | |
| **Lead Organisation:** |  | | |
| **1 other organisation:**  **(if applicable)** |  | **Month & Year Awarded:** | e.g. OCT-20 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Names of participants and leaders achieving Awards, and Award Level (Discovery, Explorer, Conserver):** | | | |
| Name | Level(Discovery, Explorer, Conserver) | **Name** | Level(Discovery, Explorer, Conserver) |
| *First name, surname* |  | *First name, surname* |  |
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| **Would You Like a Provider Certificate?** (1 Certificate per Organisation per calendar year) | | Yes  No |
| **Name of Organisation for Provider Certificate:** |  | |

**Summary/Breakdown of Awards requested:**

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| **Level  (Discovery, Explorer, Conserver)** | | **Total Number** | | **How many participants identify as:** | | | | | | **Participant age ranges:** | | | | | | | |
| **Male** | | **Female** | | **In another way** | | **< 10** | | **10-11** | **12-16** | | | **17-24** | **25+** |
|  | |  | |  | |  | |  | |  | |  |  | | |  |  |
|  | |  | |  | |  | |  | |  | |  |  | | |  |  |
| If participants are of school age, please indicate how many receive free school meals (if known) | | | | | | |  | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Ethnicity of individuals in your group: (categories set in line with UK Government guidelines) | White (English, Welsh, Scottish, Northern Irish or British, Irish, Gypsy or Irish Traveller, any other White background) | | | | **Black, African, Caribbean or Black British**  (African, Caribbean, any other Black, African or Caribbean background) | | **Mixed or Multiple Ethnic:**  (White & Black Caribbean, White & Black African, White & Asian or any other Mixed or Multiple ethnic background) | | | | **Asian or Asian British**  **(**Indian, Pakistani, Bangladeshi, Chinese or any other Asian background) | | | | Other Arab or any other ethnic group | | |
| Number of individuals: |  | | | |  | |  | | | |  | | | |  | | |
|  | | | | | | | | | | | | | | | | | |
| **No. of non-English first language:** |  | | | | No. of Gaelic speakers: | |  | | | | No. of Welsh speakers: | | | |  | | |
|  | | | | | | | | | | | | | | | | | |
| Do any participants consider themselves to have a disability or long term health problems?If so, how many and what type of disability? | | | | | | | | | | | | | | | | | |
| Physical | | | Cognitive | | | Sensory | | | Social/Emotional | | | | | Other | | | |
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| **We will use this information to wrap up your Award activity. Please complete as much as possible.** | |
| Was the John Muir Award completed alongside other awards or accreditations?*(e.g. Duke of Edinburgh Award, Prince’s Trust)* |  |
| **Whilst completing the Award did you or your group work in partnership with other organisations?**  *(e.g. National Parks, Wildlife Trusts)* |  |
| **What types of wild places have you/your participants Discovered?**  (e.g. forest, mountain, park, beach, coach school grounds) |  |
| **What activities have you/the participants completed to meet the Conserve Challenge?**  *Please specify for example how many bags of litter was removed from nature, how many trees were planted, bird boxes created, paths built or cleared etc.*  *Don’t forget green travel, leave no trace, campaigning, learning about the countryside code etc.* |  |
| **What is the total number of hours your group spent on the Conserve Challenge?**  (e.g. *y* number of people spent *z* hours = *x* total hours) |  |
| **What was the highlight of your John Muir Award experiences?**  *(Share your stories, quotes and examples)* |  |
| **Have you been sharing your experiences online or on social media?**  *(Please add links, and tag using #JohnMuirAward)* |  |

We hope you’ve enjoyed completing your John Muir Award.  If you would like to support the Award and inspire more people to care for wild places, please make a donation to our [Wild Action Fund](https://www.johnmuirtrust.org/support-us/appeals/249-wild-action-fund). Every £1 donated will help keep the Award free and accessible for all.

To find out more about the vital work of the John Muir Trust visit [www.johnmuirtrust.org](http://www.johnmuirtrust.org)