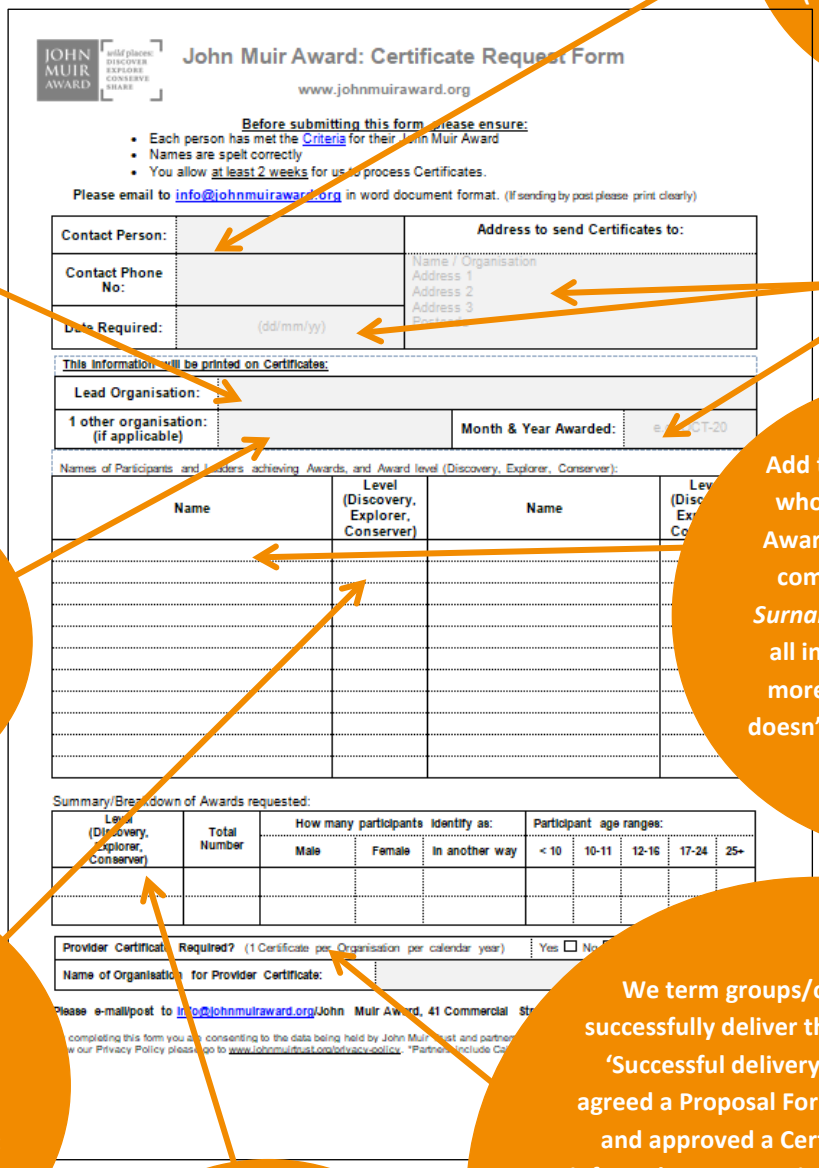
The John Muir Award Certificate Request Form

In order to achieve a John Muir Award, each participant must:

- Meet four Challenges – Discover, Explore, Conserve, Share
- Complete the required time commitment
- Show enthusiasm and commitment towards their involvement
- Have an awareness of John Muir
- Understand what the John Muir Award is and why they are participating

Once your John Muir Award has been completed and you are satisfied that each person included has met the Award Criteria, we use the Certificate Request Form in order to have the correct details for processing, printing and posting out your certificates. Please remember to send this a **minimum of 2 weeks** before you need your certificates.



John Muir Award: Certificate Request Form

www.johnmuiraward.org

Before submitting this form please ensure:

- Each person has met the Criteria for their John Muir Award
- Names are spelt correctly
- You allow at least 2 weeks for us to process Certificates.

Please email to info@johnmuiraward.org in word document format. (If sending by post please print clearly)

Contact Person:		Address to send Certificates to:
Contact Phone No:		Name / Organisation Address 1 Address 2 Address 3
Date Required:	(dd/mm/yy)	

This information will be printed on Certificates:

Lead Organisation:			
1 other organisation: (if applicable)		Month & Year Awarded:	e.g. OCT-20

Names of Participants and Leaders achieving Awards, and Award level (Discovery, Explorer, Conserver):

Name	Level (Discovery, Explorer, Conserver)	Name	Level (Discovery, Explorer, Conserver)

Summary/Breakdown of Awards requested:

Level (Discovery, Explorer, Conserver)	Total Number	How many participants identify as:			Participant age ranges:				
		Male	Female	In another way	< 10	10-11	12-16	17-24	25+

Provider Certificate Required? (1 Certificate per Organisation per calendar year) Yes ☐ No

Name of Organisation for Provider Certificate:

Please e-mail/post to info@johnmuiraward.org/John Muir Award, 41 Commercial St

By completing this form you are consenting to the data being held by John Muir Trust and partners. For our Privacy Policy please go to www.johnmuirtrust.org/privacy-policy. *Partners include Ca

Enter the name and phone number of the lead person, and the date certificates are required by. (Remember to give us 2 weeks!)

This is the main organisation that has registered the Award. For self-guided and Family Awards please leave blank

Please fill in these sections in the format outlined in the form

Please add here any organisation that you would like to recognise for their input or support of your Award

Add the names of all people who have completed their Award in this section. Please complete *First Name* then *Surname* and don't send them all in CAPS. Feel free to add more rows if you need to, it doesn't matter if the form goes over 2 pages!

There are three Levels to the John Muir Award. Discovery is our entry level Award. You can encourage further activity & involvement by moving on to the next Levels: Explorer & Conserver Awards. Click here for more

Enter here the number of participants and the level that they achieved (Discovery, Explorer or Conserver). Also enter the breakdown of age/gender.

We term groups/organisations that successfully deliver the Award 'Providers'. 'Successful delivery' means that we've agreed a Proposal Form, registered activity, and approved a Certificate Request. An informal agreement is then created between a Provider and us. At this point, a time-bound Provider Certificate is available. If the process hasn't been straightforward, we may ask to work through it a further time before a Provider Certificate is offered. Click here to find out more